



**CITY OF LONG LAKE  
PLANNING COMMISSION MEETING MINUTES  
March 19, 2020**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Chair Adams.

Present: Chair: Adams; Commission Members: Hughes, See, Secord, and Keating; City Administrator Weske; City Planning Consultant Rybak

Absent: None

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPROVE AGENDA**

*Commissioner Keating moved to approve the agenda as presented. Commissioner Secord seconded. Ayes: all.*

**CONSENT AGENDA**

**A. Minutes of the February 11, 2020 Planning Commission Meeting**

*Commissioner Hughes moved to approve the Consent Agenda as presented. Commissioner Keating seconded. Ayes: all.*

**OPEN CORRESPONDENCE**

None.

**BUSINESS ITEMS**

- A. Public Hearing: Planning Case #2020-02 Request for the Approval of a Preliminary and Final Plat Combining Lots Located at 500 Willow Drive and 510 Willow Drive W (John Davis, Professional Asphalt Services/Davis Industries)

City Planning Consultant Rybak presented the application and explained that the proposed lot combination will bring two non-conforming lots into conformity as well as allow the property owner to construct a new building on the combined lots. She stated that there are a few things that the City Engineer has asked to be addressed, so a building permit would not be issued until all items are resolved. She stated that staff recommends approval of request to combine lots through Preliminary and Final Plat, subject to the conditions as noted in the packet and draft resolution.

Commissioner Hughes asked if the St. George's cemetery would be affected at all.

City Planning Consultant Rybak explained that it would not and noted that they had received a mailed public hearing notice because of their location in proximity to the addresses for the application.

Chair Adams opened the public hearing at 6:35 pm.

There being no public comment, Chair Adams closed the public hearing at 6:35 pm.

*Commissioner Keating moved to recommend the City Council approve Planning Case #2020-02, Request for the Approval of a Preliminary and Final Plat Combining Lots Located at 500 Willow Drive and 510 Willow Drive W (John Davis, Professional Asphalt Services/Davis Industries), subject to the conditions as presented. Commissioner Secord seconded. Ayes: all.*

## **OTHER BUSINESS**

### **A. Council Liaison Report**

No Council member was present.

### **B. Commission Member Business**

None.

### **C. Staff Business**

City Administrator Weske stated if there are no land use applications, he thinks the Planning Commission meeting may be cancelled for April. He noted that the Council will be moving to telephonic meetings because of the COVID-19 pandemic.

## **ADJOURN**

*Commissioner Secord moved to adjourn the meeting at 6:38 pm. Commissioner Keating seconded. Ayes: all.*

Respectfully submitted,

Scott Weske  
City Administrator